

GUIDELINES FOR RADIO – BROADCASTING – SCRIPT WRITING CONTEST GUIDELINES (FILIPINO AND ENGLISH)

A. General Guidelines

1. There shall be a separate day for the conduct of the script writing and broadcasting for each medium.
2. Infomercial shall have a maximum length of (1) minute and shall use the language that the group is supposed to be competing in.
3. Individual awards include best anchor and best news presenter, while group awards include best in technical application, best Infomercial, best script and best radio production.
4. In getting the over-all results, accumulated points from the individual and group awards shall be considered.
5. **No team member is allowed to wear anything that may identify his school, division or region.**
6. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
7. Any breach or violation of the stipulated guidelines shall be valid grounds for disqualification.

B. Scriptwriting

1. Each region shall field in two separate teams composed of seven (7) members in English and in Filipino categories who are not participants in any individual contest.
2. The students will be given 1 1/2 hours to prepare a script for a 5-minute radio broadcast, which includes an infomercial which may depict health, environment, politics and social issues and four (4) news articles which may be based on press releases, raw data, or any other option given by the NTWG. Another 30 minutes will be allotted for the printing of the output.
3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, a member of the contest committee shall accompany them to the rest rooms.
4. The script should not bear any information that may identify the school, division or region.
5. Scripts should be :
 - encoded using arial font size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin
 - printed in a letter-sized bond paper (8.5 X 11")

6. Each team may use up to three laptops and an inkjet printer in preparing and printing of the script. The team should ensure that the laptops they intend to use for the contest should not contain any document that they may use as reference or model during the conduct of the contest. All laptops should be submitted to the contest committee for inspection. Each team is required to bring their own extension wires and other equipment such as CD player for rehearsal.
7. Each team should submit four (4) copies of the script; three (3) for the judges and one (1) for the chairperson. The team may print extra copies for their own use.

C. Broadcast Simulation

1. The host region shall assign a broadcast room for the presentation. Only the contestants, judges and the members of the contest committee shall be allowed inside.
2. The organizers/host region shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord will be provided for the CD player, laptops and other sources of sound effects except mobile phones.
3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust and manipulate the main control board during their presentation. Judges shall orient the technical director of each team for equipment use.
4. Mobile phones and reference books shall not be allowed in the contest area.
5. In case of power failure, the affected team is allowed to perform again.
6. Loudspeakers shall be set up outside the broadcast room.
7. The order of presentation will be identified through drawing of lots by the directors before the script writing.
8. Each team shall be given eight (8) minutes; two (2) minutes for preparation, five (5) minutes for the actual broadcast and one (1) minute for exit. Provided running time shall be applied.
9. The organizers shall provide a wall clock or a timer, digital or analog, which will serve as the official time that can be seen by the contestants and the judges. There will be an official time keeper.
10. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. The green flaglet shall then be raised to signal the team to start. The yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining and followed by the red flaglet to indicate their time is up.
11. The entire production schedule shall be governed by the zero (0) or perfect scoring for the time scoring requirement.
12. The contestants shall leave the broadcast room right after their presentation.