

(Enclosure NO. 4 to DepEd Order No. 44, s. 2011)

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
SCHOOL BASED REPAIR AND MAINTENANCE SCHEME

SCHOOL LIQUIDATION FORM

SCHOOL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
REGION: \_\_\_\_\_  
DIVISION: \_\_\_\_\_  
DISTRICT: \_\_\_\_\_

DATE: \_\_\_\_\_  
SBRMF CASH ADVANCE \_\_\_\_\_  
CHECK NO. \_\_\_\_\_  
DATE OF CHECK \_\_\_\_\_

ITEM NO.	SCOPE OF WORK	ESTIMATED COST	ACTUAL SCHEDULE			ACTUAL COST (PESOS)				REMARKS	SUPPORTING DOCUMENTS ATTACHED
			DATE STARTED	DATE COMPLETED	NO OF DAYS (4 3=5)	MATERIALS	CONTRACT	LABOR	TOTAL (6+7+8+9)		
1	2 (Sample entries)	3	4	5	6	7	8	9	10	11	12
1	Change of G.I. Roof Sheet	3,000.00	10-Aug	12-Aug	2	2,000.00		1,000.00	3,000.00	"bakyaw"	Receipt 1-3
2	Repair of leaking faucet	300.00	15-Aug	17-Aug	2	150.00			150.00	c/o Janitor	Receipt 4-5
3	Replacement of door knob	700.00	18-Aug	19-Aug	1	700.00			700.00	c/o Janitor	Receipt 6-7
4	Repair of security fence	6,000.00	30-Aug	10-Sep	10	8,150.00			8,150.00	c/o community	Receipt 8 - 10
5	Repair of Ceiling	40,000.00	28-Aug	5-Sep	7		38,000.00		38,000.00	By Contract	Enclosed
	Total					11,000.00	38,000.00	1,000.00	50,000.00		

PREPARED BY: \_\_\_\_\_

CERTIFIED TRUE AND CORRECT: \_\_\_\_\_

NAME AND POSITION \_\_\_\_\_

School Head \_\_\_\_\_

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